

Little Angels Nursery October Newsletter



LITTLE ANGELS NURSERY

Welcome to our Newsletter for the coming month.

If there are any other items you would like to see please let us know.

URGENT – IF YOUR CHILD GETS VOUCHERS

If you access Govt vouchers as part of your child's invoice please see Laura. She has our termly form from the council which you must **CHECK** and then **SIGN**.

Please ensure you do this asap, even if it means popping into nursery to do so. We have to send it back on Friday. If your details are incorrect, or not signed for, we cannot claim your funding and have to invoice you for the hours instead.

Any questions, please speak to Rachel

Diary Dates for you

- **4th October - Nursery Photos**
 - Philippa Scaramanga is going to come to the nursery for the day to take photos of all the nursery children in a relaxed setting. She will photograph the children in the rooms or in the garden playing. We had her last year and everyone was very impressed at the quality of photos.
 - If your child does not attend the nursery on a Tuesday please speak to the room leader and arrange a time, for you to pop in.
- **7th October - Funday to raise money for SANDs - the stillbirth charity**
 - We will be holding a sponsored pyjama walk into town.
 - Cake stall, Balloon release at 1pm, Raffle.

- **27th October - Halloween Party - 4.30 – 6.30pm**
 - Tickets available for sale from Laura. For £4.00.
 - Fancy dress, Games, prizes and party tea.
- **3rd November- Bonfire Night. (Please book with Laura.)**
 - Come in your warm clothes for soup, sparklers and hotdogs.
- **11th November - Remembrance Day - 3pm**
 - Making poppies at nursery.
 - At 3pm, we are walking into town and visiting the remembrance memorial to lay our poppies.
 - If parents are happy to help please see Laura, if your child is not in, you are welcome to join us.
- **17th November- Bedtime stories for pre school room at 6.30 to 7.30pm**
 - Come to nursery in your pj's, slippers and with your teddy!
 - Settle down for a story and hot chocolate!
- **18th November - Children in Need**
 - We will be having a fundraising day but will confirm next month! (We may be dressing up but will not be asking for any donations as we want to concentrate on the SANDS charity.)
- **30th November - 7.30pm Christmas Parents Social Evening.**
 - GlamOriginals, Virgin Vie and Buggy bee plus more stalls to come and get your Christmas gifts.
 - Chill and have a mince pie and glass of wine!

DON'T MISS OUT!



THE BRISTOL STANDARD



We are celebrating achieving The Bristol Standard.

The Bristol Standard is a self-evaluation framework to help individual settings to improve on their previous best.

It involves working together on developments to improve outcomes for all children and families and takes a year to complete. In using the Bristol Standard, practitioners become part of a process that protects and celebrates the wonder of childhood through well-informed and reflective practice.

We have been working extremely hard over the past year to produce photographic and written evidence for each area and have now got 12 months, to work on the our targets for next year.

Our targets are:

- **Host regular parents mornings.**
- **Publish an Aims and Values policy.**
- **Develop a Special Helper Programme.**
- **Encourage parents to write in their children's daily diaries.**
- **Timetable more one to one time for children.**
- **Encourage risky play outside.**
- **Further develop our children's understanding of their community.**
- **Make textured numbers for the baby room.**
- **Audit mathematical resources to identify potential.**
- **Design a four weekly target and monitor sheet.**
- **Develop peer observations across the nursery.**
- **Ensure staff have enough free time in their 1-2-1 meetings.**
- **Work with the wider community to find out more about other countries.**
- **Bring signing into the whole nursery.**
- **Introduce regular father's mornings.**
- **Produce leaflet explaining to parents how outside agencies work**

Nursery Number

Please remember that the nursery number is 01249 821249 and if your child is not coming into nursery, please ring and **let the nursery** know. This help with daily plans and activities. Rachel is often away from the nursery and messages about children being late do not get the the correct rooms on time.

Change of details

Please make sure we are upto date on all your personal details, including change of address, mobile, work number or email. If we need to get you in an emergency it is important we can get through.

Book Sales

We have some books for sale again in the hall as you walk in. Please make sure you leave money for the books as if we don't have money the people won't leave them. All commission enables us to get books for nursery, so please help!

Wet weather gear

Please make sure you have a pair of wellies in nursery at all time, we like to take the children out whatever the weather. Children need to be in nursery with a rain coat, wellies, hats and gloves.

Spaces currently available

**Please see our home page for our latest spaces
Please speak to Rachel if you need any of them**

Christmas Closure.

**We close for 2 weeks at Christmas.
From 6pm 16th December to 8am Tuesday the 3rd January.
Thank you.**

A Message from Linda, our Cook

Dear Mums and Dads,

For those of you who don't know me, my name is Linda and I have been the Little Angels cook since the nursery opened. For those of you who do know me this is for your information too! I am available 9-3 everyday, Monday to Friday. If you would like to talk to me about your child's needs or talk about the menus please just pop into the kitchen.

I would love copies of any recipes that you use at home that are your child's favourite meals. My menus are always based on at least 5 of the essential fruit and vegetables required every day. We do not publish all the fruit and vegetables we use in our recipes on our website as it would make the menus very long and difficult to read.

For example, spaghetti bolognese includes, lean beef mince, onions, chopped tomatoes, courgettes, carrots, garlic and mixed herbs.

Copies of my recipes will be posted on my board shortly. You can take home and use, and be assured of all the nutritious food that your child is enjoying at Little Angels.

As I am always looking for improvements so I have sent out a questionnaire for you to complete. I have done this in the past and this is why things like cereal and toast are now included on morning snack as they have been requested by parents.

If you wish to discuss what your child is eating at Little Angels then please come and see me my door is always open, correction I don't have a door which makes it even easier!

Many thanks Linda x

African Angels

Rachel and Miriam are hosting The Butale Ball on 11th February next year, this is to raise money for the school, so we can build a new classroom and also give the children fresh water.

All tickets will be £45.00, including a meal, drink and dancing till late! Contact myself or Miriam and you can get you some tickets. Tables hold 8 people in total.

Room Guardian Angels Your anonymous 3rd party go betweeners

The Little Cherubs Room Guardian is Susie Moore, her email is: susie.moore@hotmail.co.uk

The Little Angels Room Guardian is Clare Cashen, her email is: clare.cashen@hotmail.co.uk

The Little Stars Room Guardian is Charlotte Neale, her email is: charlottesimmons01@hotmail.com

Their information and pictures are on the parents noticeboard.

News from the Rooms.

As you know planning is mainly child-led within our nursery, with planning ideas coming from parents, observations of the children and their own ideas. Please make sure you give the staff ideas of what your child enjoys doing, this means the children benefit more within nursery.

Little Stars Room

This month we will be focusing on our Autumn topic, we will be going on autumn welly walks, collecting autumn things for our discovery table.

We will be carrying on with our letters and sounds activities, and starting our PE sessions in the school hall, this will get the children used to being in a different part of the school.

We will also be getting ready for the halloween party! Making cakes and biscuits, decorating the room, and making things to hang there.

Little Angels Room

We will be focusing on Autumn and going on Autumn walks, we will be collecting things to bring home and make pictures with. Leaf printing with autumn coloured prints and making a tree out of them.

We are still carrying on with our ourselves topic and still need photos to finish our display.

We are also carrying on with our behaviour focus, being kind to our friends, saying sorry if we hurt them etc.

Little Cherubs Room

We will be focusing on posting things this month, including drawing pictures with the children and posting them home! We will be making posting boxes, for the children to play with.

We will also be using Autumn as our topic, with walks around the school, collecting things for us to explore back at nursery.

We will also be looking at halloween with painting, cake decorating etc.

Signing.

We are starting signing with the children as both Sarah and Josie have attended Makaton training in the summer.

The children will be taught a sign per week, and the sign will be on the wall so you know what they are learning next.

If you would like to carry it on at home, please speak to staff and they will give you the sign for the week.

Signs for this month

26.9.11 - Please

3.10.11 - Thank you

10.10.11 - Good

17.10.11 - Drink

24.10.11 - Eat

31.10.11 - Water

Funding Calendar 2011/12

- Funding is available from the start of the funding block AFTER your child turns three (not from your child's birthday)
- You can access a maximum of 15 hours per week
- Term time only children are not in nursery for on the 'RED' weeks

Please note the funding blocks do not match school terms, the vouchers work on a financial year basis, with month end cut dates as shown below.

Autumn Funding Block	w/c 2011	Funded?	1st Sep to 31st Dec 2011 14 weeks Govt voucher funding 210 hrs (14wks x 15 hours)
1	05-Sep	YES	
2	12-Sep	YES	
3	19-Sep	YES	
4	26-Sep	YES	
5	03-Oct	YES	
6	10-Oct	YES	
7	17-Oct	YES	
8	24-Oct	NO	24 Oct to 28th Oct is school half term
9	31-Oct	YES	
10	07-Nov	YES	
11	14-Nov	YES	
12	21-Nov	YES	
13	28-Nov	YES	
14	05-Dec	YES	
15	12-Dec	YES	
16	19-Dec	NO	19 Dec to 2 Jan inclusive Nursery is closed
17	26-Dec	NO	19 Dec to 2 Jan inclusive Nursery is closed

Spring Funding Block	w/c 2012	Funded?	1st Jan to 31st March 2012 11 weeks Govt voucher funding 165 hrs (11wks x 15 hours)
1	02-Jan	YES	
2	09-Jan	YES	
3	16-Jan	YES	
4	23-Jan	YES	
5	30-Jan	YES	
6	06-Feb	YES	
7	13-Feb	NO	13 Feb to 17th Feb is school half term
8	20-Feb	NO	
9	27-Feb	YES	
10	05-Mar	YES	
11	12-Mar	YES	
12	19-Mar	YES	
13	26-Mar	YES	

Summer Funding Block	w/c 2012	Funded?	1st April to 31st August 2012 13 weeks Govt voucher funding 195 hrs (13wks x 15 hours)
1	02-Apr	YES	
2	09-Apr	NO	2nd to 14 April is school Easter holiday
3	16-Apr	NO	2nd to 14 April is school Easter holiday
4	23-Apr	YES	
5	30-Apr	YES	
6	07-May	YES	
7	14-May	YES	
8	21-May	YES	
9	28-May	YES	
10	04-Jun	NO	4 Jun to 9 Jun is Half Term
11	11-Jun	YES	
12	18-Jun	YES	
13	25-Jun	YES	
14	02-Jul	YES	
15	09-Jul	YES	
16	16-Jul	YES	
	23-Jul		No funding 23 July 2012 to start Sep 2012

REMINDER – LITTLE ANGELS NURSERY POLICIES

As part of your contract, you have signed to say you have read the nursery policies and agree with them. The full list of policies is available on our website via <http://www.littleangelscalne.co.uk/office/policies.php>

The full printed versions are located in a folder in the nursery office and are available to view by appointment with Rachel Everitt.

This section of the newsletter publishes a selection of policies each month to remind you of what we do in any given situation. If you feel we have missed an area of nursery life and would like to see a new policy for it, please feed this back via <http://www.littleangelscalne.co.uk/contact/contactus.php>

FEATURED POLICY – Accident and Emergency Policy

Whilst your child is in our care, we will make sure we do everything we can to prevent your child from hurting themselves. However, as we all know accidents do happen. We have made sure that certain procedures are in place to ensure that any accident is dealt with effectively.

We hold relevant first aid certificates, and we have well stocked first aid kits. We record accidents, even if no treatment was given, and get parents to sign the accident book.

If we feel your child needs hospital treatment, our first concern is to get the child to a hospital ASAP. We will contact you as soon as possible, once the child is in safe hands. We will listen carefully to the information and advice offered and will allow medical staff to make a decision and carry out any emergency treatment they consider necessary.

All parents must sign an Emergency/First Aid Form to give consent for us to seek emergency medical assistance.

After every accident, however minor, we will complete a report in our accident book. You will have the accident explained to you and ask you to sign the report and then provide you with a copy. (This is a way of protecting the children in our care against safeguarding issues)

If the incident required any medical treatment then Rachel Everitt will inform OFSTED.

All the team are made aware how important this is, and understand safeguarding the children is the most important thing in our nursery.

FEATURED POLICY – Additional Needs Policy

OFSTED require us, (under Standard 10), to be aware that some children have special needs and to be proactive in ensuring that appropriate action is taken when a child is identified as having special needs or starts in our care. We must promote the welfare and development of the child in partnership with parents and other relevant agencies.

We have therefore put the following procedures in place:

If we think a child in our care has a special need we will:

- Keep observational notes
- Share these with the child's parents
- Discuss the support available.
- Keep matters confidential.
- If we feel it is appropriate, and with parents consent, we will consult outside agencies to support us.

If we are caring for a child with special needs we will include them by:

- Valuing and acknowledging children's individuality
- Help them feel good about themselves.
- Seek information from parents on routines, likes and dislikes.
- Adapting activities to enable children with special needs to take part.
- Arrange access to specialise equipment if needed.
- Consider risk factors.
- Encourage confidence and independence.

We will work in partnership with parents and discuss:

- Agencies that are involved in child's support and care.
- Equipment that the child may need.

- Advice or support that will help me to provide the best care possible for their child.

We will consider how we can ensure the privacy of a child with special needs whilst continuing to support the children in our care.

It is of utmost importance that parents share all relevant information about their child with us. So if the child did have an additional need, we would know from the start.

This will not change our decision on taking the child into out nursery.

FEATURED POLICY – Administering Medicines Policy

The EYFS states that children should only be given medicine that is essential, and prescribed by the doctor, dentist nurse or pharmacy.

If your child needs to take medication prescribed by the doctor, please discuss this with the room leader. They will need you to sign a permission slip. In some cases a child on antibiotics may be asked not to attend for 2-3 days. This is in case they react to the medication and spread the infection onto others. We will not administer medicine if it is the child's first time using that medication, until they have had a least three doses. (This is because a child can have a severe reaction on the 3rd dose.)

All medication needs to be in the original bottle and not decanted. It must have the manufacturers guidelines on it and, if a prescription medication, the details from the pharmacy or doctor. All medicines will be kept away from children in the kitchen, in a cupboard on a high shelf or, if necessary, in the fridge on the top shelf. All medicines must be labelled and in date.

If your child has self held medication such as inhalers, please obtain an additional one for us to keep in the nursery or make sure the child has it in their bag at all times. If your child carries an epipen then an extra one needs to be given to the nursery and we will give the relevant staff the

correct training. Until the staff have been trained, the child cannot come to nursery.

We will record all medication administered in the correct book and request a signature both to give and show we have told you it has been given. Only the Officer in Charge, Deputy and Room leader are allowed to administer medicine to the children.

We appreciate that some children need non-prescription medicines on a regular basis, for example if they are teething. The Welfare Requirements stipulate that only prescription medication should be should be administered in the setting. We are willing to consider giving non prescription medication such as Calpol, if the parent has signed in advance and if the child really needs it. We will not see a child suffer unnecessarily.

This permission slip will be monitored to see if there have been any changes. Even if you have signed this form, we will contact you on the telephone to check we can administer the medication. It is vital you inform us of any medication the child has received before they come to nursery, stating the time and dosage. You need to provide us with the original bottle of calpol type medicines and the child must have had it before without adverse reaction.

LITTLE ANGELS NURSERY – THE TEAM

The Nursery -MAIN NUMBER 01249 821249

- **Rachel Everitt** – MD and Officer in Charge
 - Contact for all nursery matters, 07870 402366
 - rachel@littleangelscalne.co.uk; everitt.m@sky.com
- **Matthew Everitt** – Director for all invoicing questions
 - matthewlittleangels@gmail.com
- **Laura Spruce** - Deputy Officer In Charge
- **Carla Randall & Sarah Martin** – Assistant Deputy Officers
- **Linda Holsman** – Nursery Cook
- **Roz Paton** – HR Manager

Little Cherubs Room

- Room Leader – **Sarah Martin**
- Nursery Nurse – **Josie Chivers & Nina Painter**

Little AngelsRoom

- Room Leader – **Carla Randall**
- Nursery Nurse – **Chelsey Coleman**

Little Stars Room

- Room Leader – **Laura Spruce**
- Nursery Nurse – **Natalie Hopwood**
- Nursery Nurse – **Kiara Lane**
- Nursery Nurse – **Nina Painter**
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Support Nursery Nurses

- **Alison Salsbury, Tianne Lane, Hannah Bishop**

LITTLE ANGELS NURSERY – THE TEAM

Room Guardians - Contact in confidence to give any feedback to the nursery anonymously via a third party

- The Little Cherubs Room Guardian is Susie Moore
- susie.moore@hotmail.co.uk
- The Little Angels Room Guardian is Clare Cashen
- clare.cashen@hotmail.co.uk
- The Little Stars Room Guardian is Charlotte Neale
- charlottesimmons01@hotmail.com

FRIENDS OF LITTLE ANGELS NURSERY

We have used them and they are reliable!

Matthew Everitt – Renault Cars and Vans at the best prices Call 07977 289445 and visit www.renault.co.uk

- **Lisa Tibble** Bespoke cupcakes T: 813420 www.lovecupcakes.biz
- **Simon** – Building and maintenance 07598 462 827
- **Andy Brand** – Electrical work 07881 657 570
- **Matty Bown** – Expert Painting and Decorating 07790 218 571
- **Kevin** – Goldman Frost Flooring and Interiors 07748 992 730
- **Sharon Foster** – Therapeutic Swedish Massage 07921 058 724
- **Phil Davies** – Assessment Centre Preparation 07920 140719.
- **Marc Fitchett** – Travel Counsellor 07970 971041
- **Kerrie** – Face Painter 01249 446686 or 07756 017780
- **Miriam Sawyer** - Didgeridoo Music 817596
- **Maggie Gibb** – Tots&Dots, Calne Evangelical Church 821754